



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – March 25, 2025

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the March 18, 2025 Work Session meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Krystal Powell, Clerk – present

Minutes of the March 18, 2025 General Session and the March 18, 2025 Work Session meetings were read and approved.

25-0380 A resolution was adopted hiring Amanda Burger as Office Administrator, within the Warren County Child Advocacy Center. Vote: Unanimous

25-0381 A resolution was adopted hiring Ashley Massie as Case Aide within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

25-0382 A resolution was adopted hiring Lisa Burdick as Administrative Support, within OhioMeansJobs Warren County. Vote: Unanimous

25-0383 A resolution was adopted hiring Anthony Mehaffey as Data Systems Tech I within the Telecommunications Department. Vote: Unanimous

25-0384 A resolution was adopted approving the promotion of Kyle Creech to the position of Water Distribution Worker III within the Water and Sewer Department. Vote: Unanimous

- 25-0385 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Craig Myers within the Water and Sewer Department. Vote: Unanimous
- 25-0386 A resolution was adopted approving appointment of John Favaron as Warren County Apiary Inspector. Vote: Unanimous
- 25-0387 A resolution was adopted accepting withdrawal of rezoning application of Immobiltec USA (Case #2024-04), to rezone approximately 10.0059 acres from Community Commercial Business Zone “B2” to Light Industrial Manufacturing Zone “I1” in Franklin Township. Vote: Unanimous
- 25-0388 A resolution was adopted cancelling the regularly scheduled Commissioners’ meeting of Thursday, March 27, 2025. Vote: Unanimous
- 25-0389 A resolution was adopted rejecting bids received for the 2025 Precast Reinforced Box Culverts for Bridge Replacement Projects. Vote: Unanimous
- 25-0390 A resolution was adopted advertising for electronic sealed bids for the purchase of 28,200 tons of bulk ice control salt. Vote: Unanimous
- 25-0391 A resolution was adopted approving Notice of Intent to Award Bid to York Electric, Inc. for the FY24 Village of Morrow Bridge Lighting CDBG project. Vote: Unanimous
- 25-0392 A resolution was adopted approving County Motor Vehicle Tax (CVT-389) for the City of Lebanon in the amount of \$99,074.25. Vote: Unanimous
- 25-0393 A resolution was adopted authorizing County Administrator or Deputy County Administrator to sign documents relative to victims assistance funds on behalf of the Warren County Child Advocacy Center. Vote: Unanimous
- 25-0394 A resolution was adopted authorizing the President of the Board to sign software agreement with NEOGOV on behalf of Warren County Emergency Services Department. Vote: Unanimous
- 25-0395 A resolution was adopted approving Amendment No. 9 to the intergovernmental agreement between this Board and the Warren County Transportation Improvement District, designating additional projects and a change in funding amounts for projects. Vote: Unanimous
- 25-0396 A resolution was adopted entering into an agreement with Benevate, LLC on behalf of Warren County Human Services. Vote: Unanimous
- 25-0397 A resolution was adopted authorizing Martin Russell, County Administrator to sign a memorandum of understanding between the Warren County Sheriff and the Warren County Deputy Sheriff’s Benevolent Association. Vote: Unanimous

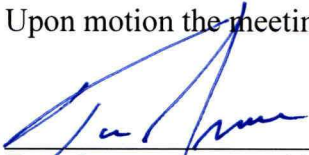
- 25-0398 A resolution was adopted granting an electric easement to Duke Energy Ohio, Inc. for the Middletown Junction Wellfield primary power feed. Vote: Unanimous
- 25-0399 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 25-0400 A resolution was adopted entering into a subdivision public improvement performance and maintenance security agreement with Kensington Development Company Of Ohio, LLC for installation of certain improvements in Losh Landing North, Section 4 located in Deerfield Township. Vote: Unanimous
- 25-0401 A resolution was adopted entering into a street and appurtenances (including sidewalks) security agreement with Kensington Development Company Of Ohio, LLC for installation of certain improvements in Losh Landing North, Section 4 situated in Deerfield Township. Vote: Unanimous
- 25-0402 A resolution was adopted approving various record plats. Vote: Unanimous
- 25-0403 A resolution was adopted approving operational transfers from Sewer 5580 (surplus) into 5575 Sewer Revenue Projects. Vote: Unanimous
- 25-0404 A resolution was adopted approving appropriation adjustments within Juvenile Court fund #2247. Vote: Unanimous
- 25-0405 A resolution was adopted approving an appropriation adjustment within Mary Haven fund #2270. Vote: Unanimous
- 25-0406 A resolution was adopted approving an appropriation adjustment within the Sewer Revenue fund #5580. Vote: Unanimous
- 25-0407 A resolution was adopted approving an appropriation adjustment within Health Insurance fund #6632. Vote: Unanimous
- 25-0408 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

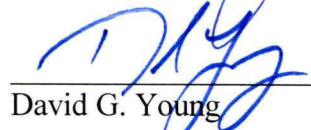
On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Mrs. Jones moved to enter into executive session seconded by Mr. Young and upon unanimous call of the roll, the Board entered into executive session at 9:01 a.m. to discuss imminent litigation with legal counsel, Assistant Prosecuting Attorney, Bruce McGary, present pursuant to Ohio Revised Code 121.22(G)(3). The Board exited executive session at 9:36 a.m. with no action being taken.

Upon motion the meeting was adjourned.




Tom Grossmann, President

Shannon Jones

David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 25, 2025, in compliance with Section 121.22 O.R.C.



Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio